

**RICE LAKE AREA SCHOOL DISTRICT
BOARD OF EDUCATION
30 Phipps Avenue
Rice Lake, WI 54868**

Policy and Legislative Advocacy Committee Minutes

**Monday, March 18, 2024
5:30 PM
Boardroom at Administration Office**

MINUTES

- I. **CALL TO ORDER:** The meeting was called to order at 5:30 p.m.
- II. **ROLL CALL:** Present – Committee Members: Don Cuskey, Phil Henkel, Keven Jensen, Dianne Koser
Absent- NA
District Staff –Randy Drost, District Administrator
Others: NA
- III. **STATEMENT OF NOTICE:** Randy Drost announced that notice of the meeting was communicated by public notice as required by 19.84 of WI statutes.
- IV. **Approval of Minutes from Thursday, February 15, 2024 [action]:** Dianne Koser and Phil Henkel motioned to approve the meeting minutes from Thursday, February 15, 2024. All present voting yes. Motion approved.
- V. **LEGISLATIVE ADVOCACY UPDATE:** The committee discussed the following items:
- Phil Henkel gave an update from the Wisconsin State Legislature.
- VI. **REVIEW THE FOLLOWING:** The committee reviewed the following policies:

Policy	Title
Policy #167	Board of Education Member Protection (Liability Insurance) (revise): The committee reviewed the revised policy. The committee recommended the revised policy go to the full Board as a first reading.
Policy #187	Public Participation at Board of Education Meetings (review): The committee reviewed the current policy. The committee recommended the policy be brought back to the committee for further review.
Policy #332	Research Projects and Pilot Programs (review): The committee reviewed the current policy. Following the first sentence of the policy, the following will be added: <i>“The duration, objectives, costs and benefits to the District shall be clearly defined.”</i> The committee recommended the revised policy go to the full

Policy	Title
	Board as a first reading.
Policy #334	Ownership of Curriculum Materials (revise): The committee reviewed the revised policy. The committee recommended the revised policy go to the full Board as a first reading.
Policy #343.1	Lesson Plans (review): The committee reviewed the current policy. The current cross reference language will be deleted. The committee recommended the revised policy go to the full Board as a first reading.
Policy #346	Student Assessment (revise): The committee reviewed the revised policy. The committee recommended the revised policy go to the full Board as a first reading.
Policy #352	Community Resources (recommend delete): The committee reviewed the policy recommended for deletion. The committee recommended the policy go to the full Board as a first reading for possible deletion.
Policy #352.1	School Volunteers (revise): The committee reviewed the revised policy. The committee recommended the policy be renumbered to be Policy #352. The language from state statute will be reformatted to a paragraph form following item #7 on page 2. Cross references will be revised to indicate Policy, Rule and Exhibits #352.1 to become #352. The committee recommended the revised policy go to the full Board as a first reading.
Rule #352.1	Volunteer Coaches and Activity Advisors/Supervisors (review): The committee reviewed the current rule. The current rule will be renumbered to Rule #352. The committee recommended the revised rule go the full Board as a first reading.
Exhibit (1) #352.1	Volunteer Commitment & Confidentiality Statement (review): The committee reviewed the current Exhibit (1). The current Exhibit (1) will be renumbered to Exhibit (1) #352. The committee recommended the revised Exhibit (1) go to the full Board as a first reading.
Exhibit (2) #352.1	Volunteer Emergency Information Sheet and Service Commitment (review): The committee reviewed the current Exhibit (2). The current Exhibit (2) will be renumbered to Exhibit (2) #352. The committee recommended the revised Exhibit (2) go to the full Board as a first reading.
Policy #674	Expense Reimbursements (Employees) (revise): The committee reviewed the revised policy. The committee recommended the revised policy go to the full Board as a first reading.
Policy #812	Parent/Guardian Involvement (revise): The committee reviewed the revised policy. A cross reference of Policy #411 will be added. The committee recommended the revised policy go to the full Board as a first reading.
Policy #831	Tobacco Use on School Premises (revise): The committee reviewed the revised policy. The third paragraph will be revised to read, <i>"All persons, including students, are prohibited from using</i>

Policy	Title
	<p><i>tobacco or electronic cigarettes at all times in all school buildings, on all school premises, and while attending any District-sponsored function not on District property where the District controls attendance/access to the event or activity.”</i></p> <p>The committee recommended the revised policy go to the full Board as a first reading.</p>
Rule #831	<p>Enforcement Procedures (revise): The committee reviewed the revised rule. The last sentence of item #3 will be revised to read, <i>“Continued refusal to comply with the Tobacco Free School Environment Policy will result in the citizen being banned from school property for not less than the remainder of the school year.”</i> The following sentence will also be added, <i>“Further violations will result in referral to law enforcement.”</i></p> <p>The committee recommended the revised rule go to the full Board as a first reading.</p>

VII. **OTHER: NA**

VIII. **Next Meeting:** The next meeting is scheduled for **Monday, April 15, 2024 at 5:30 p.m. in the office of the District Administrator at the District Administration Office.**

- **Upcoming Policies for review:** Policies that are up for review at the next committee meeting include the following:
 - Policy #187, Public Participation at Board of Education Meetings (review)
 - Policy #344.41, Promotion and Retention of Students in Grades 1-12 (review)
 - Rule #344.41, Promotion and Retention of Students in Grades 1-12 (review)
 - Exhibit (1) #344.41, Promotion and Retention of Students in Grades 1-8 (review)
 - Sample Policy #387, Displays and Postings in Student Environments (For consideration)
 - Policy #442.7, Youth Gangs (revise)
 - Rule #442.7, Disciplinary Actions for Specific Gang-Related Activities (revise)
 - Policy #446.3, Expulsion (revise)
 - Policy #451, Student Insurance (revise)
 - Policy #492, Student Production of Services and Materials (revise)
 - Policy #511, Equal Opportunity Employment and Nondiscrimination (review)
 - Rule #511, Employment Discrimination and Harassment Complaint Procedures (review)
 - Exhibit (1) #511, Complaint Form to Report Employment Discrimination, Harassment or Workplace Retaliation (review)
 - Policy #512, Harassment Based on a Legally-Protected Status (review)
 - Exhibit (1) #512, Complaint Form to Report Employment Discrimination, Harassment or Workplace Retaliation (review)
 - Policy #526, Family and Medical Leave Act (review)
 - Rule #526, Family and Medical Leave Act Procedures (review)
 - Exhibit (1) #526, Family and Medical Leave Request (review)
 - Exhibit (2) #526, Employer Response to Employee Request for Family or Medical Leave (review)
 - Exhibit (3) #526, Physician or Practitioner Certification of Family or Medical Leave (review)

- Exhibit (4) #526, Designation Notice for Family or Medical Leave (review)
- Policy #663, Bonded Employees and Officers (revise)
- Policy #830, Use of School Facilities (revise)
- Rule #830, Use of School Facilities Regulations (revise)
- Policy #851, Advertising and Promotions (review)
- Rule #851, Advertising Guidelines (review)

IX. ADJOURN: A motion to adjourn was made at 7:13 p.m. by Don Cuskey and seconded by Phil Henkel.

Minutes respectfully submitted by Randy Drost.